



Title: **DEPUTY GENERAL COUNSEL**

Salary Code: Band D/Band C
Effective Date: 10/01/15
FLSA Designation: Exempt

GENERAL DESCRIPTION

Under general direction of the General Manager/General Counsel, performs a variety of legal duties as required to support the programmatic, technical, and policy level responsibilities of the Board of Directors, and the General Manager/General Counsel pertaining to District water supplies, including participation in meetings, negotiations, briefings, or other functions of State and Federal governmental agencies, the state legislature, water districts, and other water-related industries. This is an "at-will management" position in which the incumbent serves at the discretion of the General Manager/General Counsel.

EXAMPLES OF WORK PERFORMED

The information listed below is meant to serve as samples of the job duties and responsibilities for positions in this classification. This list is neither inclusive nor exclusive, but indicative of several types of duties performed.

1. Implements and assists in the development of Board and General Manager/General Counsel legal strategies pertaining to protection and restoration of the District's Central Valley Project water entitlement.
2. Provides legal advice to the Board of Directors, General Manager/General Counsel, and other staff in areas of water service contracts, Central Valley Project and State Water Project operations, water rights and permits, and other matters of water policy.
3. Evaluates and analyzes State and Federal legislation, regulations, rules, case law and other actions pertaining to District water supplies.
4. Develops and presents legal recommendations to the General Manager/General Counsel and Board of Directors.
5. Assists and cooperates with outside counsel in litigation.
6. Represents the District at meetings, conferences, and hearings of local, State or Federal agencies, boards, or legislative committees, including the Department of Interior, Bureau of Reclamation, Fish & Wildlife Service, State Department of Water Resources, State Water Resources Control Board, California Regional Water Quality Control Board, the San Luis & Delta-Mendota Water Authority and other various water districts.

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7. Assists in the development of strategies and responses to environmental impact reports/statements.
8. Performs other duties as assigned, including duties which may involve travel.

CLASSIFICATION REQUIREMENTS

Education and Experience: Any combination of equivalent education and experience that has led to the acquisition of the knowledge and abilities required by the position. A typical way of acquiring these knowledge and abilities would be:

Graduate Legal Intern: Graduation from an ABA-accredited law school.

Deputy General Counsel: Graduation from an ABA-accredited law school and successful completion of the California Bar Examination. Other: No disqualifying issues in State Bar ethics and background information and must be sworn into California Bar in appropriate manner.

Knowledge of:

- Principles of administration, operation, and management practices applicable to large agricultural water delivery organizations.
- California Environmental Quality Act requirements and procedures.
- California water laws, rules and regulations related to water use.
- General terms and conditions of water service contracts.
- General terms, conditions, and processes pertaining to water rights and permits.
- Federal reclamation law.
- National Environmental Policy Act
- Federal Endangered Species Act
- California Endangered Species Act
- California Natural Communities Conservation Planning Act
- Word processing, spreadsheet and database software applications.

STANDARD REQUIREMENTS

- Possession of a valid Class C California Driver's license with a driving record acceptable to the District's automobile insurance provider is required.